1. **Details**

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<th>Role Title: Advisory Panel Member.</th>
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<td><strong>Time Commitment:</strong></td>
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<td>4 meetings per year in locations across Wales and an optional additional 4 meetings as a member of the Audit and Risk Assurance Committee which is a sub-committee of the Advisory panel.</td>
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<td>One or two members may be invited to join up to 3 meetings of the Young People’s Advisory Panel each year to represent the advisory panel.</td>
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<td>Members will also be available on an occasional basis between these meetings, by telephone or email, to provide views, advice and guidance.</td>
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2. **Main purpose of the role**

As an Advisory Panel Member you will contribute as part of a group of ten to fifteen people to providing considered advice, support, scrutiny and challenge to the Commissioner and her staff team, acting as a critical friend as necessary, so that the effectiveness of the staff team’s work is enhanced and the Commissioner’s statutory remit and responsibilities is fulfilled.

The main responsibilities of your role include:

- Providing the Commissioner with strategic support and advice, challenging her particularly on the creation and delivery of her strategic and annual business plans, and the process by which the work priorities of the staff team are determined and delivered.

- Helping to ensure that the impact and capacity of the Commissioner’s work is maximised, that her powers are used to best effect to promote and protect children and young people’s rights in order to secure the best outcomes for children and young people in Wales.

- Helping to ensure that the Commissioner’s work is appropriately aligned with legislation, policy and practice developments for children and engaged with key stakeholders to avoid duplication.

- Providing the broader context within which the Commissioner and her office operates, advising her about opportunities and risks and in particular providing her with information about external stakeholders’ perceptions of, and potential support for, the Commissioner and her office’s work.

- Increasing the influence and positioning of the Commissioner and her office within the National Assembly for Wales and the United Kingdom Parliament, across the local government and the public sector, voluntary organisations, the media and other influencers, children and young people and society.

- Scrutinising the Commissioner’s Annual Report and Accounts which are laid before the National Assembly for Wales on an annual basis.
Advisory Panel Members Role Description

- Acting as a sounding board for the Commissioner and her staff team, informing the development of operational policies and business proposals.

3. Person Specification for an Advisory Panel Member

Essential Skills and Knowledge:

- Strong interpersonal and communication skills;
- Influencing skills;
- Ability to maintain independence of judgement;
- Ability to quickly analyse complex problems and present information in a clear and compelling way;
- Team working skills, and in particular an ability and positive attitude to working effectively with children and young people;
- Knowledge of organisational governance and accountability frameworks;
- Knowledge of issues affecting children and young people in Wales.

Additionally applicants should be able to demonstrate knowledge and experience in at least ONE of the following areas:

- Proven experience of working influentially across either the public, private or voluntary sectors
- Proven knowledge of services in Wales relevant to children, young people and families;
- Proven knowledge and experience of the policy making process at local and national government levels;
- Knowledge of (or a commitment to gaining knowledge of) the role, remit, powers and duties of the Children’s Commissioner as defined in legislation;
- Experience of working with local and national media outlets;
- An understanding of Wales, the Welsh language and Welsh culture.
- Ability to communicate in Welsh.

Applicants will be expected to possess the following personal characteristics as defined by the Nolan Principles:

- Selflessness
- Integrity
- Objectivity
- Accountability
- Openness
- Honesty
- Leadership